

Bradford Water & Sewer Commission Minutes
November 10, 2015 at 6:30 pm
Bradford Academy Building

Commissioner: Robert W. Nutting, Robert Lefebvre, Larry Drew and Leonard Dobbins
Operators: Jonathan Thornton, Chief Water & Sewer Operator, Ron Moore, Assistant Sewer Operator
Recording Clerk: Bridget Simmons
Others: Marcela & Derek Williamson
Absent: Lunnie Lang

Meeting called to order by Larry Drew at 6:32 pm

Visitors & Public Comment:

- Marcela Williamson asked for the claim number. Bridget provided her with the claim number and let her know that Terri from VLCT had called her today. Marcela stated that she had voicemails from her.
 - The Commissioners let Marcela & Derek Williamson know that they have submitted all of the information to their insurance company (VLCT) and the insurance company is now handling everything. At this point, the Commission cannot make any commitments.
- Jon reminder Marcela of her water pressure issue, she stated that she had not run her water yet, Jon will continue to work with her in regards to her water pressure.

- Byron Kidder told Larry Drew that he would be working on the property markers no later than today, November 10th 2015. Byron told Peter that it's taking so long because there is no starting place, but Jon pointed out that there is a State boundary marker that was never removed and Bryon is aware of this. Bridget even wrote this down and give that exact information on the marker to Bryon with the copy of the plans.

Minutes:

- **Motion made by Robert W. Nutting to approve minutes from October 13, 2015 as submitted. So voted. Motion passed unanimously. (4-0)**

Chief Water & Sewer Operators Report:

- **Motion made by Robert Lefebvre to approve the Chief Water & Sewer Operators report as submitted. So voted. Motion passed unanimously. (4-0)**

Quotes:

- Jon stated that we are still happy with Brook Field's service, we will continue to go with the once a year service.
 - **Motion made by Robert Lefebvre to accept the Preventive Maintenance Agreement as submitted for Program #1 by Brook Field Service for 2016. So voted. Motion passed unanimously. (4-0)**
- Jon stated that this agreement with ESRI is our yearly agreement to have the mapping software, etc,
 - **Motion made by Robert Lefebvre to accept the Agreement as submitted by ESRI for 2016. So voted. Motion passed unanimously. (4-0)**

Water - New & Old Business:

- **Motion made by Leonard Dobbins to have the treasurer move the \$5,000 budgeted and approved at Town meeting for the Water Capital Fund in 2015 to the Water Capital Fund. So voted. Motion passed unanimously. (4-0)**
- Bubba Smith would like to level out the field down by the water treatment facility. The Commission does not have a problem with this, nor does Jon as long as he understands that he cannot put any chemicals on the field. Bubba needs to let us know what day he going to level the field so that Jon, Ron or Bridget can be down there when he does the work.
 - **Motion made by Robert W. Nutting to allow Bubba Smith to level the field. Motion amended by Larry Drew to state.to allow Bubba Smith to level the field as long as he does not put any chemicals on the field and that he notifies Bridget or Jon when he will be leveling the field and exactly what he is doing. So voted. Motion passed unanimously. (4-0)**

Sewer - New & Old Business:

- **Motion made by Leonard Dobbins to have the treasurer move the \$2,500 budgeted and approved at Town meeting for the Sewer Capital Fund in 2015 to the Water Capital Fund. So voted. Motion passed unanimously. (4-0)**

Bradford Water & Sewer Commission Minutes
November 10, 2015 at 6:30 pm
Bradford Academy Building

Water & Sewer Orders:

- **Motion made by Robert W. Nutting to approve the orders as written. So voted. Motion passed unanimously. (4-0)**

Other Business:

- **December Meeting:**
 - Jon is unable to attend the meeting in December, as this will be a meeting to discuss budget, it is very important that Jon attend this meeting. The Commissioners have agreed to move the meeting from Tuesday December 8th to Wednesday December 9th 2015.
 - **Motion made by Robert Lefebvre to move the December meeting from Tuesday December 8th at 6:30 to Wednesday December 9th at 6:30. So voted. Motion passed unanimously. (4-0)**
- **Misc Items:**
 - Bridget provided the Commissioners with a copy of the "Vermont Open Meeting Law" handbook.
 - Bridget updated the Commissioners as to the status of the trial.

Motion made by Larry Drew to adjourn.

Meeting adjourned at 7:07 p.m.

Respectfully submitted:

Bridget Simmons, Recording Clerk