

Bradford Water & Sewer Commission Minutes
March 10, 2015 at 6:30 pm
Bradford Academy Building

Attending: Lunnie Lang, Robert W. Nutting, Larry Drew, Robert Lefebvre, Jonathan Thornton, Ron Moore & Bridget Simmons
Visitors: n/a
Absent: Seth Bean

Meeting called to order by Larry Drew at 6:28 pm

Re-organization:

- Chairman - currently held by Larry Drew. Motion made by Lunnie Lang to elect Larry Drew as Chair for 2015. So vote. **Motion passed unanimously.** (4-0)
- Vice Chair - currently held by Lunnie Lang. Motion made by Larry Drew to elect Lunnie Lang as Vice Chair for 2015. So vote. **Motion passed unanimously.** (4-0)
- Payroll - currently held by Robert W. Nutting - Motion made by Lunnie Lang to give Robert W. Nutting signing authority for payroll 2015. So vote. **Motion passed unanimously.** (4-0)

Visitors & Public Comment:

- No public comment.

Minutes:

- Motion made by Robert Lefebvre to approve minutes from February 16, 2015 as submitted. So voted. **Motion passed unanimously.**

Chief Water & Sewer Operators Report:

- ARC pumping station, sewer main, Robert Lefebvre suggested that we dig the line up during the summer and insulate it because it's not very deep and then we can try to prevent a freeze up in the future.
- Jon found 2 main line valves that were not marked on the new sewer record drawings from Zalunzy; these were installed during the sewer line installation.
- Motion made by Lunnie Lang to approve the Chief Water & Sewer Operators report as submitted. So voted. **Motion passed unanimously.**

Sewer - New Business:

- No new business to report.

Sewer - Old Business:

- No old business to report.

Water New Business:

Congratulations to our Chief Water Operator, Jonathon Thornton on the Sanitary Survey from the Vermont Agency of Natural Resources. Please see the email below:

Hi Jon,

I just got copied on the survey letter that Megan Young prepared following her sanitary survey of the Bradford Village Water System. After reviewing the letter, and from my memory of my sanitary survey with you in 2009, I felt the need to congratulate you on all of the hard work that you and your team have put into upgrading this system. I am sure it wasn't easy getting to this point, as major construction projects can be very hectic and stressful for the operator. I don't see very many survey letters that do not have any system deficiencies listed, so please be aware of this great achievement (if you aren't already). You should also be aware that if your next sanitary survey has no deficiencies and there are no violations for the system, the system will be recognized as an Outstanding Performer under the Federal Groundwater Rule. This would reduce the frequency of comprehensive (Class 1) sanitary survey inspections to once every 5 years. There would still be a survey at the regularly scheduled time, but it would be a Class 2 survey which is limited in scope (usually focuses on only one of the eight sanitary survey elements). Keep up the good work and again, congratulations!

Sincerely - Thomas Brown - Operations Section Supervisor - Vermont Agency of Natural Resources- Drinking Water and Groundwater Protection Division

Water Old Business:

- No old business to report.

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Water & Sewer Orders:

- **Motion made by Robert W. Nutting to approve the orders as written. So voted. Motion passed unanimously.**

Other Business:

• **Credit Cards:**

- Discussion ensued regarding credit cards. Larry Drew brought up a discussion he had with the Town Treasurer regarding how upset she is that Bridget did not discuss this with her before she went ahead with this. It needs to be clear that Bridget was acting as directed by her bosses. It also needs to be clear that both Lunnie & Bridget shared with Larry that they would not like him to announce at the town meeting the information about accepting credit cards before this was discussed with the Treasurer.
- Bridget received the contract from the credit card company today (3/10/15) and nothing has been signed. It needs to be clear to everyone that nothing has been set in stone, nothing has been agreed to with the credit card company, no contracts have been signed, nothing has been "done", information has been gathered and presented to the Commission.
- The Commission did decide at their last meeting to go ahead and accept credit cards for the rate payers, to use rate payer money to pay for the fees associated with accepting credit cards; however it needs to be clear that nothing has been done in terms of commitments with the credit card company.
- The goal from the Commission is to have everything in place by the next bill cycle, which is in May of 2015.

Executive Session:

- **Motion made by Robert W. Nutting to enter executive session at 6:58 to discuss a legal matter regarding B.S. So voted. Motion passed unanimously. 1 V.S.A. § 313 (a) (1). Those in attendance were invited to stay. So voted. Motion passed unanimously.**
 - Exited executive session at 7:06 pm
 - No action taken.
- **Motion made by Larry Drew to enter into executive session at 7:06 to discuss a personnel matter. 1 V.S.A. § 313 (a) (3). Those in attendance were invited to stay. So voted. Motion passed unanimously.**
 - Exited executive session at 7:11 pm
 - No action taken.

Motion made by Lunnie Lang to adjourn.

Meeting adjourned at 7:11 p.m.

Respectfully submitted:

Bridget Simmons, Recording Clerk