

**Bradford Water & Sewer Commission Minutes**  
**March 11, 2014 at 6:30 pm**  
**Bradford Academy Building**

**Attending:** Lunnie Lang, Seth Bean, Robert W. Nutting, Larry Drew, Robert Lefebvre, Jonathan Thornton, Ron Moore & Bridget Simmons  
**Visitors:** n/a  
**Absent:** n/a

Meeting called to order by Larry Drew at 6:33 pm

**Re-organization:**

- Chairman - currently held by Larry Drew. Motion made by Robert Lefebvre to elect Larry Drew as Chair for 2014. So vote. **Motion passed unanimously.**
- Vice Chair - currently held by Lunnie Lang. Motion made by Larry Drew to elect Lunnie Lang as Vice Chair for 2014. So vote. **Motion passed unanimously.**
- Payroll - currently held by Robert W. Nutting - Motion made by Larry Drew to give Robert W. Nutting signing authority for payroll. So vote. **Motion passed unanimously.**

**Visitors & Public Comment:**

- No public comment.

**Minutes:**

- Motion made by Robert Lefebvre to approve minutes from February 11, 2014 as submitted. So voted. **Motion passed unanimously.**

**Chief Water & Sewer Operators Report:**

- Discussion ensued regarding the average gallons pumped & treated. Jon informed the Commission that we have saved about 130,000 gallons a day in wasted water since the water project has completed.
- The new computer has been installed down at the WWTF, it is a great computer, Jon & Ron are both very happy.
- **Motion made by Lunnie Lang to approve the Chief Water & Sewer Operators report as submitted.** So voted. **Motion passed unanimously.**

**Sewer - New Business:**

- The WWTF printer isn't compatible with the new computer, we may need to purchase a new printer for the WWTF
- **Motion made by Lunnie Lang to allow Jon to purchase a new printer for a reasonable amount for the WWTF.** So voted. **Motion passed unanimously.**

**Sewer - Old Business:**

- SCADA: Bridget gave an update that the Selectboard has decided to use the "leftover" monies from the Sewer Extension to the Lower Plain project to upgrade the SCADA. Jon has already provided the Selectboard with all the information they need to go ahead. We are currently waiting for them.
- Assisted Living Project: Bridget gave an update as to where we are right now. Also, letting them know that it is on the agenda for the Selectboard Thursday night, however, it's only to get the Selectboards "official" approval.

**Water New Business:**

- ACEC Award:
  - The Commission has received an award for the Water Improvement Project from ACEC (American Council of Engineering Companies). Mark created a project board & submitted to ACEC, we WON!! We will be receiving a plaque and the presentation board, once we receive these, we will create a write-up for the paper & take photo to put with the write up. This is VERY exciting news!!
- Fairground Road Radio:
  - Jon explained the issues we've been having with the alarm getting tripped. When Jon went to show Ron how to reset this alarm, they found that there was a burn out - the radio was damaged when a tree fell, then the next night when the rest of the tree fell, the radio was damaged more.
  - The radio will need to be repaired or replaced. Lunnie wanted to know what Dominic (ICS) suggestion was, Dom didn't really say either way, but typically the repairs run \$500, or more, but it's hard to know without tearing into the radio. We can purchase a new radio for \$1,395 -

**Bradford Water & Sewer Commission Minutes**

**March 11, 2014 at 6:30 pm**

**Bradford Academy Building**

- o Bridget and Jon are going to look into getting the costs recovered from our insurance. **Motion made by Larry Drew to purchase a new radio for the Fairground Road pumping station.** So voted. **Motion passed unanimously.** It's noted that we will submit the new radio bill and the repair bill to the insurance company for reimbursement due to the nature of the damage.
- VAS Contract:
  - o Our yearly contact is up for renewal; Jon suggests that we go with a 3 year contract instead of just a 1 year contact. Jon has been very happy with their service. They not only provide training, but they also come and help us find leaks with their special tool. **Motion made by Lunnie Lang to approve the VAS contract for 3 years, authorizing Jon Thornton to sign on behalf of the board.** So voted. **Motion passed unanimously.**

**Water Old Business:**

- No old business to report.

**Water & Sewer Orders:**

- Robert W. Nutting would like to know why we are using so much electricity at the treatment plant - Jon said it's been colder and the heaters have been running more. Robert also asked about the increase at the Industrial Park electricity, Jon indicated that we are still connecting people on, it will continue to increase.
- **Motion made by Robert W. Nutting to approve the orders as written.** So voted. **Motion passed unanimously.**

**Other Business:**

- Sewer Connections:
  - o Robert W. Nutting said that Lester Nutting was in to discuss his issue with the sewer connection & his fees. There is still nothing that we can do in our office. We have pleaded his case, we have asked Dubois & King to plead his case, we have gone as far as we possibly can.
  - o Robert W. Nutting said that Bradford Motel was in complaining about the same issue.
  - o Bridget indicated that she heard from Merry Meadow Farm today and they received the same notification from the State today. Bridget has instructed them how very important it is to respond immediately.
- WWGC Project:
  - o **Motion made by Larry Drew to create a reserve fund for \$220,000 which is the monies raised in 2013 and the \$193,000 that will be raised in 2014 to be used solely for the Waste Water Golf Course pumping station.** So voted. **Motion passed unanimously.**
  - o Meeting with Mark on April 8<sup>th</sup>, via SKYPE - we have a set of plans here that we can review and then meet with Mark to discuss. We will ask Mark to show us specifically what will happen during the project.
- Meeting Time:
  - o **Motion made by Robert Lefebvre to move all future meeting times from 6:00 to 6:30.** So voted. **Motion passed.** Robert W. Nutting opposed.
- Miscellaneous Topics:
  - o Seth Bean would like to get his stipend early to pay his water/sewer bills. **Motion made by Larry Drew to give Seth Bean his stipend now, as long as he is using it to pay for his water/sewer bill as he did last year.** So voted. **Motion passed.**

**Motion made by Lunnie Lang to adjourn.**

**Adjourn:**

Meeting adjourned at 7:37 p.m.

Respectfully submitted:

---



---



---



---



---

\_\_\_\_\_  
Bridget Simmons, Recording Clerk