

Bradford Water & Sewer Commission Minutes
March 8, 2016 at 6:30 pm
Bradford Academy Building

Commissioner: Robert W. Nutting, Lunnie Lang, Robert Lefebvre, Leonard Dobbins & Larry Drew
Operators: Jonathan Thornton, Chief Water & Sewer Operator, Ron Moore, Assistant Sewer Operator
Recording Clerk: Bridget Simmons, Office Manager
Others: n/a
Absent: n/a

Meeting called to order by Larry Drew at 6:30 pm

Re-organization:

- Chairman - currently held by Larry Drew. Motion made by Robert Lefebvre to elect Lunnie Lang as Chair for 2016. So voted. **Motion passed unanimously.** (5-0)
- Vice Chair - currently held by Lunnie Lang. Motion made by Robert W. Nutting to elect Larry Drew as Vice Chair for 2016. So voted. **Motion passed unanimously.** (5-0)
- Payroll - currently held by Robert W. Nutting - Motion made by Leonard Dobbins to give Robert W. Nutting signing authority for payroll 2016. So voted. **Motion passed unanimously.** (5-0)

Rules of Procedure & Conflict of Interest Policy:

- Motion made by Robert W. Nutting to adopt the rules of procedure for 2016. So voted. **Motion passed unanimously.**
- Motion made by Robert W. Nutting to adopt the conflict of interest policy for 2016. So voted. **Motion passed unanimously.**

Visitors & Public Comment:

- No public comment.

Minutes:

- Motion made by Robert Lefebvre to approve minutes from February 9, 2016 as submitted. So voted. **Motion passed unanimously.** (5-0)

Chief Water & Sewer Operators Report:

- Motion made by Robert Lefebvre to approve the Chief Water & Sewer Operators report as submitted. So voted. **Motion passed unanimously.** (5-0)

Water - New & Old Business:

- New Business:
 - None.
- Old Business:
 - We are continuing with lead testing as per required with the State. We've tested our wells, those results have come out clean with no lead in the water. We will continue with the other testing as required.

Sewer - New & Old Business:

- New Business:
 - We have received our final copy of the waste water discharge permit, but it still has the same couple errors on it. Jon has sent it back, noting the errors again. As soon as it is corrected it, we will give the Commissioners a copy of it for review.
- Old Business:
 - No old business to report.

Water & Sewer Orders:

- Motion made by Robert Lefebvre to approve the orders dated March 8, 2016 as written. So voted. **Motion passed unanimously.** (5-0)

Town Meeting Questions:

- If the water budget is lower why aren't rates lower? Asked by Diane Chamberlain
 - *The budget is just a few thousand dollars less and we currently have a deficit that we need to make up.*
- If people hooked on to sewer why aren't those rates lower? Asked by Diane Chamberlain
 - *We have only had a handful of people sign up, this has not impacted the income enough to lower the rates, yet.*

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- Do we have email addresses to notify people in case there is an emergency with the water? Asked by Diane Chamberlain
 - *We only have email addresses of those people who have provided them to us.*

- Where are the commissioners that are not here? Asked by Ted Unkles
 - *Larry Drew recently had heart surgery and is not able to come. Lunnie Lang is in Florida at this time.*

- How do I know what number the reverse 911 has? Asked by Jennifer Rivers
 - *We do not have that information. That information is held by the "local 911 office in Hanover, NH" We will see if we can find out that information.*

- Do we use Chlorine or Chloramine? Asked by Carolyn Coffin
 - *We use Chlorine.*

- What is our plan for upgrading the Sewer Plant - it must be due from an upgrade soon because the last one was in 1972? Asked by Ted Unkles
 - *Actually the sewer plant was put "installed" in the 70's not upgraded. The Sewer Plant was upgraded in 2005 after the evaluation that was started in the mid 90's. We anticipate another 20 year evaluation by the year 2025. Jon & Ron have been working on a plan that will need to be taken into consideration for this upgrade.*

Other Business:

- Jon Thornton - Chief Water & Sewer Operator:
 - Congratulations to our Chief Water Operator, Jonathon Thornton on working for the Town of Bradford for 25 years. The Commissioner's presented Jon with a plaque thanking him for all of his hard work over the years.

Motion made by Lunnie Lang to adjourn.

Meeting adjourned at 7:00 p.m.

Respectfully submitted:

Bridget Simmons, Recording Clerk