

Bradford Water & Sewer Commission Minutes
August 12, 2014 at 6:30 pm
Bradford Academy Building

Attending: Lunnie Lang, Robert W. Nutting, Larry Drew, Jonathan Thornton, Ron Moore & Bridget Simmons
Visitors: Bernie Chenette of Chenette Associates and Mark Youngstrom of Otter Creek Engineering
Absent: Seth Bean & Robert Lefebvre

Meeting called to order by Larry Drew at 6:30 pm

Visitors & Public Comment:

- No public comment.

Chenette Associates:

- Bernie Chenette updated the Commission as to the water needs for the proposed Assisted Living Home on Plateau Acres which is approximately 4,410 gallons per day. Bernie has a proposed plan to run the new water line from the creamer bridge up through to Plateau Acres, however Bernie is working with Mark Youngstrom on the best way to get a water line to site. Bernie wants to know if the Commission would like to take on a pump station and/or booster station if it did come to that point. Lunnie asked if the proposed "Assisted Living Facility" will install the pump station or booster station. Bernie said that their plan was to install and then have the Commission take over the responsibility of maintenance. Discussion ensued regarding the best way to provide sufficient water pressure to the proposed ASL facility.

Wastewater Golf Course Pumping Station:

- Mark Youngstrom updated the commission as to what the plans were for the pump station. Biggest concern for Mark right now is access to the site, which is going to have to be through Mill parking lot. Bridget need to get the information to Mark for the easement for the golf course easement, then research to see if there is documentation for the "right" to access the pumping station. Bridget needs to determine if Copeland Furniture owns any of the property that we will be working with. Discussion ensued regarding the logistics of the replacement of the pumping station. The advertising has been put in the Journal Opinion for the week of August 13th 2014. The bid dates were set as follows: Pre-Bid conference will be held at 2:30 pm on August 19th 2014 in the Water/Sewer Commission Office. Bid opening will be September 2, 2014 at 2:30. The bid awarding will be September 9, 2014 at the Commissioner's meeting starting at 6:30 pm. **Motion made by Robert W. Nutting to sign the agreement with Otter Creek Engineering as submitted.** So voted. **Motion passed unanimously.**

Minutes:

- **Motion made by Robert W. Nutting to approve minutes from July 8, 2014 as rewritten.** So voted. **Motion passed unanimously.**

Chief Water & Sewer Operators Report:

- Larry asked Jon about the paving on Fairground Road. Jon indicated that we will be fixing the dip in the road by Farr Lane.
- **Motion made by Robert W. Nutting to approve the operators report.** So voted. **Motion passed unanimously.**

Sewer - New Business:

- ARC Pump Station has been replaced.

Sewer - Old Business:

- Industrial Drive:
 - Dubois & King, Zalunzy, Jon & Bridget went and met at Industrial Drive to look at the sink holes. Steve insists that it is not his issue; he said that he doesn't want to spend the time & money to dig it up and it not be his responsibility.
 - **Motion made by Larry Drew to have Jon look into a getting a price on having the sink holes repaired.** So voted. **Motion passed unanimously.**

Water New Business:

- No new business to report.

Water Old Business:

- No old business to report.

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Water & Sewer Orders:

- **Motion made by Robert W. Nutting to approve the orders as written. So voted. Motion passed unanimously.**

Executive Session:

- **Motion made by Lunnie Lang to enter executive session at 7:51 to discuss a legal issue regarding B.S. and a personnel issue regarding R.M. 1 V.S.A. § 313 (a) (1) Those in attendance were invited to stay. So voted. Motion passed unanimously.**
- **Motion made by Lunnie Lang to exit executive session at 8:17. So voted. Motion passed unanimously.**
- In terms of the legal issue - The Commission will continue to wait until they hear from B.S. lawyer in regards to the hydro-geologist, then move forward from there.
- In terms of the personnel issue - Jon is to submit the documentation that he, Bridget & Ron have worked out regarding his total hours worked the past 8 years.

Other Business:

- No other business.

Motion made by Larry Drew to adjourn.

Meeting adjourned at 8:18 p.m.

Respectfully submitted:

Bridget Simmons, Recording Clerk