

Bradford Water & Sewer Commission Minutes
March 21, 2017 at 6:00 pm
Bradford Academy Building

Commissioner: Lunnie Lang, Dan Perry, Robert Lefebvre, Leonard Dobbins & Larry Drew
Operators: Jonathan Thornton, Chief Water & Sewer Operator, Ron Moore, Assistant Sewer Operator
Recording Clerk: Bridget Simmons, Office Manager
Others: n/a
Absent: n/a

Meeting called to order by Lunnie Lang at 6:00 pm

Visitors & Public Comment:

- **Paul Albee**
 - Concerns regarding sewer connection at his property. The plans rec'd from Dubois & King indicate that his connection should be 3 feet underground, it is 18" at best. In order for Paul to connect to this he will need to have a tank and pressure feed because it needs to be pumped up. Because the connection is pay difference between the expected & the actual. As of tonight we are in agreement to cover the extra excavation costs between where Mr. Albee's sewer connection is and where he is actually able to connect. With the understanding that Mr. Albee will cover the costs of the pipe. Jon & Mr. Albee are going to meet and then meet with Nate Locke and see what the distance will be.

Re-organization:

- Chairman - currently held by Lunnie Lang. Motion made by Lunnie Lang to elect Leonard Dobbins as Chair for 2017. So voted. **Motion passed unanimously.** (5-0)
- Vice Chair - currently held by Robert Lefebvre. Motion made by Lunnie Lang to elect Robert Lefebvre as Vice Chair for 2016. So voted. **Motion passed unanimously.** (5-0)
- Payroll - currently held by Robert W. Nutting - Motion made by Lunnie Lang to give Leonard Dobbins signing authority for payroll 2016. So voted. **Motion passed unanimously.** (5-0)
- Leonard Dobbins would like to official welcome our new board member Dan Perry III.

Rules of Procedure & Conflict of Interest Policy:

- **Motion made by Robert Lefebvre to adopt the rules of procedure for 2017.** So voted. **Motion passed unanimously.**
- **Motion made by Robert Lefebvre to adopt the conflict of interest policy for 2017.** So voted. **Motion passed unanimously.**

Minutes:

- **Motion made by Robert Lefebvre to approve minutes from January 3, 2017 as submitted.** So voted. **Motion passed unanimously.** (5-0)
- **Motion made by Robert Lefebvre to approve minutes from January 16, 2017 as submitted.** So voted. **Motion passed unanimously.** (5-0)
- **Motion made by Robert Lefebvre to approve minutes from February 23, 2017 as submitted.** So voted. **Motion passed unanimously.** (5-0)

Chief Water & Sewer Operators Report:

- Bridget & Jon to create a letter to send to those on Depot Street that feed into the pump where we are having issues, just letting them know what his happening.
- **Motion made by Dan Perry III to approve the Chief Water & Sewer Operators report as submitted.** So voted. **Motion passed unanimously.** (5-0)

Water - New & Old Business:

- New Business:
 - No new business to report.
- Old Business:
 - Discussion ensued regarding the Trimble Water GPS locating device. Now that the budget has been approved, Jon wants to know if you want them to come into the next meeting and explain how it works, or if you want him to just order it now.
 - **Motion made by Lunnie Lang to have EJP come in and explain how the system works before we order the set up.** So voted. **Motion passed unanimously.** (5-0)
- Larry Drew would like to put in an official complaint as to the Chlorine smell in his water. Jon is going to come up and see if he can get a reading and see if they can determine what's going on.

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Sewer - New & Old Business:

- New Business:
 - Motion made by Robert Lefebvre to approve the permit from Little Rivers Health Care as submitted. So voted. Motion passed unanimously. (5-0)
- Old Business:
 - Motion made by Leonard Dobbins to have Lunnie Lang sign off on the letter to Ernie Kelley @ VTDEC in regards to the Solid Waste Engineer Certification Waiver as written. So voted. Motion passed unanimously. (5-0)

Water & Sewer Orders:

- Motion made by Robert Lefebvre to approve the orders dated March 22, 2017 as written. So voted. Motion passed unanimously. (5-0)

Town Meeting Questions:

- Update about audit. Bridget & Jennifer had met before Town Meeting and Jennifer is making all the journal entries for the bonds/loans, including the water/sewer ones. Bridget & Jennifer did discover when Henri created and entered the "new" accounts for NEMRC from QuickBooks, the bond/loan accounts were not created the same as the Town's - Bridget & Jennifer plan to meet with the Auditors and determine how they can change this so the water/sewer accounts are the set up the same as the town's.

Other Business:

- No other business to report.

Motion made by Lunnie Lang to adjourn.

Meeting adjourned at 7:19 p.m.

Respectfully submitted:

Bridget Simmons, Recording Clerk