

Bradford Water & Sewer Commission Minutes
September 12, 2017 at 6:00 pm
Bradford Academy Building

Commissioner: Daniel Perry III, Robert Lefebvre & Leonard Dobbins
Operators: Jonathan Thornton, Chief Water & Sewer Operator & Ron Moore, Assistant Sewer Operator
Recording Clerk: Bridget Simmons
Visitors: Ray Coffin
Absent: Larry Drew & Lunnie Lang

- Meeting called to order by Leonard Dobbins at 6:06 pm

Visitors & Public Comment:

- No public comment.

Dan Perry III asked to move other business to the top of the agenda in order to have Ray Coffin from All-Access in and out quickly as he is here to discuss the over charge for the computer installations in the water & sewer office.

Other Business:

- **All-Access:**
 - In regards to the over charge for the computer installation in the water & sewer office, All-Access was not aware that the water/sewer department had other programs that the other office staff does not have and as a result, it took more time to move the programs onto the new computers than All-Access had anticipated.
 - **Motion made by Robert Lefebvre to approve the over charge from All-Access of \$360.99 to convert the old computers to the new computers in the water & sewer office. So Voted. Motion passed unanimously. (3-0)**

Minutes:

- **Motion made by Dan Perry III to approve the minutes from August 8, 2017 as submitted. So voted. Motion passed unanimously. (3-0)**

Chief Water & Sewer Operators Report:

- **Motion made by Robert Lefebvre to approve the Chief Water & Sewer Operators report as submitted. So voted. Motion passed unanimously. (3-0)**

Water - New & Old Business:

- **Sanitary Survey:**
 - Jon reviewed the results of the sanitary survey with the Commission. There were 2 points of corrections. 1st was to add screens to the overflow on the 2 storage tanks, this has already been taken care of and the 2nd was to add a screen to the storage tank's vent on Moore Lane, this has already been taken care of as well.
- **468 Upper Plain:**
 - Ms. O'Malley called because she received a bill for her water service this past quarter. She felt that she did not have to pay this bill as her house had exploded and she had not been there, the water had been turned off. After some research it was determined that she did have service from May 18th until June 28th, thus owing a pro-rated amount for the water base of \$12.69 and water bond of \$20.98 for a total due of \$33.67
Bridget will issue a credit for \$37.95 and send out a new bill to Ms. O'Malley.
 - **Motion made by Dan Perry III to pro-rate Ms. O'Malley's bill from the previous reading to the day her house blew up. Credit of \$37.95 to be issued. So voted. Motion passed unanimously. (3-0)**
- **Goshen Road Pumping Station:**
 - Jon received some quotes on the pumps that need to be replaced at the Goshen Road Pumping Station, he will go ahead and get them order and replaced as long as no one has any objections. No one does.

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Sewer - New & Old Business:

- No new sewer business to report.
- Jon received a quote to replace the pump at the ARC pumping station, there are 3 different options. Jon is leaning towards replacing the pump with the exact same pump that is in there now. Jon stated that they could use a different less expensive pump, but there is a plumbing that would need to be done and the costs will end up being about the same. It will be easier and quicker to replace the pump with the exact same one that is there now.

Water & Sewer Orders:

- **Motion made by Robert Lefebvre to approve the orders dated September 13, 2017 as written. So voted. Motion passed unanimously. (3-0)**

Other Business (continued):

- Robert Lefebvre asked if the entire Commission could review timesheets instead of just one person. Robert asked if they could get copies of the timesheets at each meeting for the month prior. Bridget made copies of all timesheets for August at the meeting for Robert Lefebvre as requested.

Motion made by Robert Lefebvre to adjourn.

Meeting adjourned at 6:34 p.m.

Respectfully submitted:

Bridget Simmons, Recording Clerk