

**Planning Commission Minutes
Tuesday, January 30, 2018**

Members Present: Ted Unkles, Marcey Carver, Ron Huntington and Bryan Mitofsky
Absent: Bob Benjamin
Clerk: Marcey Carver
Visitors: Chris Damiani, Dee Gish

1. **Call to Order** at 7:05pm
2. **Correspondence:** none
3. **Enhanced Energy Plan:** Damiani did presentation providing overview of the process to develop an Enhanced Energy Plan. It was agreed that the next three meetings on Enhanced Energy Plan would occur at the beginning of regular Planning Commission Meetings on February 13, March 13 and April 10.
4. **Meeting Dates:** Regular meeting dates for Planning Commission which normally are the 1st and 3rd Tuesdays in the month are switched to February 13, 27, March 13, 27 and April 10.
5. **Minutes:** Unkles **motioned** to approve the minutes of January 2, 2018. **Unanimously approved.**
6. **Expenses:** Unkles **motioned** and Huntington seconded motion to approve Dubois and King. Unkles motioned and Huntington seconded to approve expenses and Selectboard/Treasurer to remit payment to Dubois and King. Unkles motioned and Huntington seconded to approve expenses and recommend to the Selectboard/Treasurer that Marcey Carver be reimbursed a total of \$822.96 for expenses as follows:

Payable to:	Item #	Date	Amount	For	Vendor	Description	From
Marcey Carver	1	11/10/2017	15.74	Survey mailing	USPS	bulk mail	PC: Postage
Marcey Carver	2	11/9/2017	95.09	Survey mailing	USPS	bulk mail	PC: Postage
Marcey Carver	3	11/10/2017	24.18	Survey mailing	USPS	bulk mail	PC: Postage
Marcey Carver	4	11/13/2017	93.93	Survey mailing	USPS	bulk mail	PC: Postage
Marcey Carver	5	10/27/2017	15.21	Survey mailing	Avery Mailing Seals	Amazon	PC: Supplies
Marcey Carver	6	11/17/2017	110.00	Survey mailing	Copies and More	printed envelopes	PC: Printing
Marcey Carver	7	11/17/2017	420.00	Survey mailing	Copies and More	printing surveys	PC: Printing
Marcey Carver	8	10/26/2017	25.35	Survey mailing	Avery Mailing Seals	Amazon	PC: Supplies
Marcey Carver	9	11/20/2017	13.75	Subdivision mailing	USPS	send to abutting towns	PC: Postage
Marcey Carver	10	1/15/2018	9.71	Public forum	Hannaford	plates, etc	PC: Public Forum Inducements
	Total		822.96				

Unanimously approved. Carver recused.

7. **Zoning Administrator and Commission Members:** Carver to work with Danielle to advertise
8. **TRORC Emergency Services Plan Update:** Carver to ask for feedback on TRORC draft from Gary Moore.
9. **Subdivision Review:** Carver provided updated draft of Subdivision to members for review at next meeting.
10. **Other Business:** none.

Meeting adjourned at 9:00pm

Respectfully Submitted,
Marcey Carver
Clerk

Marcey Carver
Signature of Chair

2/13/2018
Date of Approval