

BRADFORD WATER & SEWER COMMISSION

Monthly Meeting Minutes

February 15, 2018

Bradford Academy Building

Commissioners: Lunnie Lang, Robert Lefebvre & Daniel Perry III

Operator: Jon Thornton, Chief Water & Sewer Operator

Recording Clerk: N/A

Visitors: Zachary Lang, Mike Tessier

Absent: Leonard Dobbins, Larry Drew, Bridget Simmons

- Meeting called to order by Robert Lefebvre at 6:03pm

Visitors and Public Comment

- No public comment

Executive Session

- Daniel Perry III made a motion that the commission has determined that a personnel issue needs to be discussed in executive session because the premature general public knowledge would place the commission at a substantial disadvantage. So voted. Motion passed unanimously (3-0)
- Daniel Perry III made a motion to go into executive session at 6:04pm to discuss a personnel issue as allowed by 1 V.S.A. Section 313 (a) (1). The motion included those Commissioners in attendance, Jonathan Thornton and Zachary Lang. So voted. Motion passed unanimously. (3-0)
- Zachary Lang left executive session at 6:18pm, and Mike Tessier was invited to join the executive session.
- Mike Tessier left executive session at 6:22pm.
- Motion made by Lunnie Lang to exit executive session at 7:13pm. So voted. Motion passed unanimously. (3-0)
- Motion made by Lunnie Lang to offer Mike Tessier the position of Full-time assistant operator at a pay rate of \$18 per hour with benefits. Jon is to contact Mike. So voted. Motion passed unanimously. (3-0)
- Motion made by Daniel Perry III to adopt the amended job description for the Office Manager position as printed, effective February 15, 2018, and that the Office manager is to have the Journal Opinion publish the newly approved office hours. So voted. Motion passed unanimously. (3-0)

Minutes:

- Motion made by Lunnie Lang to approve the minutes of January 8, 2018 and January 16, 2018 as submitted. So voted. Motion passed unanimously. (3-0)

Chief Water & Sewer Operator's Report

- Motion made by Lunnie Lang to approve the Chief Water & Sewer Operator's report as submitted. So voted. Motion passed unanimously. (3-0)

Water-New and Old Business

- No new or old water business to report

Sewer-New and Old Business

- No new or old sewer business to report

Water and Sewer Orders

- Motion was made by Lunnie Lang to approve the February 2018 orders as written. So voted. Motion passed unanimously. (3-0)

Other Business

- Jon Thornton has been nominated to serve as a member of the VRWA Board of Directors. The election will be held at the VRWA Annual Conference in May. As part of the process, VRWA requires that nominees must have a letter of approval from the system that they work for stating that the nominee is currently employed by the system. Motion made by Daniel Perry III to approve the Nomination Approval letter for Jon Thornton as written. So voted. Motion passed unanimously. (3-0)
- Motion made by Robert Lefebvre to adjourn.
- Meeting adjourned at 8:00pm.