

SELECTBOARD- TOWN OF BRADFORD  
REGULAR MEETING  
Meeting Minutes  
Thursday, May 10, 2018  
6:30 p.m. at the Bradford Academy

In Attendance:

**Board Members Present:** Thomas E. Unkles, Randy L. Moore Carole P. Taylor, Daniel A. Perry III, Lisa D. Sharp Grady

**Administrative Assistant:** Danielle Kingsbury

**Others present:** Robert Wing, Rebecca Shramn, Bonnie G Thursten, Robert St. Pierre, Clay Odell, Nelson Lavelle, Alex Nuti-de Biasi, Jeffrey Stiegler

**Additions & Changes to the Agenda:**

None.

**Public Comment:**

Nelson Lavelle remarked that he would like to see the no parking signs put back in front of the Bradford Academy building.

The Selectboard made Nelson aware that the State of Vermont put the painted no parking lines in front of the building because they own Route 5.

Nelson Lavelle would like to see the no parking enforced by the police.

Nelson Lavelle made the Selectboard aware that he believes the new paved parking lot at Denny Park is creating a water problem down the base of the hill (by the sixth golf tee) and on his property. Nelson has not seen a water issue in this area prior to the parking lot being paved.

The Selectboard will investigate and see if the pavement is causing issues.

**Lavelle Estate:**

Nelson Lavelle presented the Town with a \$10,000 check from his mother, Phyllis Lavelle's estate.

Lisa Sharp Grady made a motion for the Town of Bradford to accept the check from Phyllis Lavelle's estate with gratitude and use \$1,784.00 towards the purchase of a swing panel storage unit for the Historical Society and put the remainder in the Towns reserve fund for future general fund purchases with no restrictions.

MOTION PASSED, UNANIMOUSLY.

**Upper Valley Ambulance:**

Clay Odell from Upper Valley Ambulance gave a brief overview of the organization:

- Non-profit organization formed in 1990.
- Emergency ambulance service to nine communities- 12,222 people.
- 1,100 911 calls last year.
- 1.1 million dollars for operating expenses.
- They bill for transports and collect from insurance companies and patient copays.
- What they don't collect from the patients and insurance companies they have to collect from Towns.
- \$450,000 to \$500,000 is the amount they usually end up having to find.
- The program where you were able to buy a membership and then were not billed for transportations is no longer available because it did not make any extra money for the ambulance service.
- Upper Valley Ambulance has hired a person to do all of their billing.
- Upper Valley Ambulance does actively seek transports but there has been a decline in the number of transports and more organizations that offer transports.
- They did 179 transfers last year.

- It costs \$400.00 per call for Woodsville and/or Hanover to come to a call that is in Upper Valley Ambulances area which is costing an extra average of \$30,000 per year.
- Upper Valley ambulance would like to purchase a new truck every 2 years and they currently have 3 trucks.
- With newer equipment they will be reliable and able to service the area better.
- There are 7 full-time staff, Clay Odell, and an office manager.
- There are 11 peridium staff.

Bonnie Thurston commented that she was quoted in the Selectboard minutes saying that Upper Valley Ambulance no longer does transfers and she would like that statement corrected as Upper Valley Ambulance does seek transfers and they do as many as they can.

**Oxbow/River Bend Sign:**

Lisa Sharp Grady made a motion to approve the Oxbow/River Bend sign variance with restrictions being: the time, level of visual distraction and the brightness; and also reserving the right to make changes to the restrictions as needed. MOTION PASSED, 3 in favor (LISA SHARP GRADY, CAROLE TAYLOR, TED UNKLES) and 2 opposed (RANDY MOORE, DAN PERRY).

**Building Permits:**

The Selectboard reviewed the building permit for Marth Wenischs addition of two sun rooms.

The Selectboard would like to know what the setbacks from the road right of way are before approving the permit for Martha Wenisch.

The Selectboard reviewed the building permit for Peg DeGoosh Hitchener for an addition.

It was noted that the property owner started construction before a building permit was on file and members of the Selectboard did not want to approve the permit until all work has stopped on the project. The Selectboard will review the application at the next meeting.

Randy Moore made a motion authorizing Ted Unkles to send Peg DeGoosh Hitchener a cease and desists letter for starting construction without first filing a building permit with the Town.

MOTION PASSED, UNANIMOUSLY.

The Selectboard reviewed the building permit for Ronald Magoon for a new deck.

Randy Moore made a motion to approve the building permit for Ronald Magoon building a new deck pending the 15 day appeal period.

MOTION PASSED, UNANIMOUSLY.

The Selectboard reviewed the sign application for Dough Boy Pizza.

Dan Perry made a motion to approve the sign application for Dough Boy Pizza.

MOTION PASSED, UNANIMOUSLY.

**Liquor License:**

Carole Taylor made a motion to approve the special liquor license for Farmway to have tasting by Cold Springs Spirits on Saturday June 16, 2018 from 11a.m.-4p.m. and the first-class liquor license for Dough Boy Pizza.

MOTION PASSED, UNANIMOUSLY.

**Purchase Order Request:**

Randy Moore made a motion to approve the Police Department to purchase ammunition qualification not to exceed \$450.00 and for a GPS unit for the Highway Department culvert inventor not to exceed \$400.00.

MOTION PASSED, UNANIMOUSLY.

**Training Requests:**

Dan Perry made a motion to approve Jennifer Rivers and Jesse Meyer to attend the utility billing webinar, the cost is \$30.00.

MOTION PASSED, UNANIMOUSLY.

Dan Perry made a motion to deny Nila Anaya Newstroms request to do an online 101 Fundamentals of Real Property Appraisal course due to budget concerns. The training cost is \$499 for IAAO members and \$725 for non-members.

MOTION PASSED, UNANIMOUSLY.

Randy Moore made a motion for a Bradford Officer to attend the stinger mat training on May 17, 2018 in Pittsford, VT.  
MOTION PASSED, UNANIMOUSLY.

**Ratify Motions From Previous Meeting:**

Lisa Sharp Grady made a motion to ratify the two motions that were made at last meeting:

- *Dan Perry made a motion to approve the Legion Funds of \$500.00 to be moved to the Historical Society.*
- *Dan Perry made a motion to approve reimbursement to the fire fighter whose windshield was damaged on a call, provided his own liability insurance will not cover the cost.*

MOTION PASSED, UNANIMOUSLY.

**VTrans Parade Permit- Police:**

Carole Taylor made a motion authorizing Ted Unkles to sign off on the 2018 VTrans parade permit.

MOTION PASSED, UNANIMOUSLY.

The Police Chief made the Selectboard aware that the parade will not be going up South Main Street it will go to Carson Lane this year.

**BA Use Applications:**

Randy Moore made a motion to approve the Conservation Commission to use the auditorium on July 2, 2018 for a movie.

MOTION PASSED, UNANIMOUSLY.

**Minutes:**

Lisa Sharp Grady made a motion to approve the minutes of the hearing on April 26, 2018 and the regular meeting minutes of April 26, 2018.

MOTION PASSED, UNANIMOUSLY.

**Orders:**

Carole Taylor made a motion to approve orders dated May 11, 2018 in the amount of \$31,172.46.

MOTION PASSED, UNANIMOUSLY.

**Other Business:**

Richie Simmons was awarded the contract for sidewalk snow removal and Nathan Locke was awarded the contract for snow removal within the Town.

Bradford Library is considering doing a coin drop on main street during Memorial Day weekend.  
Chief Stiegler has concerns with cars backing up on Main Street and feels like there will be a lack of safety.

Carole Taylor made the Selectboard aware that there is a resident who is upset about the late fee for not registering her dog on time. The Selectboard feels the Town needs to stick by their dog ordinance and issue the late fee to the resident.

Lisa Sharp Grady made a motion to approve the mailing expense for the Listers reappraisal, the cost is not to exceed \$2,500.00.

MOTION PASSED, UNANIMOUSLY.

Chief Stiegler thanked Claude for painting the Police Department office.

Chief Stiegler brought to the Selectboards attention that the Orange County Sheriff's Department has a county wide grant program that is due tomorrow. The Town does not have enough information to be on board with this grant, nor would the Town know what they were receiving.

**Personnel (Interview)- Executive Session:**

Lisa Sharp Grady made a motion that the Selectboard has determined that a personnel issue needs to be discussed in executive session because the premature general knowledge would place both the Town and the employee at substantial

disadvantage.

MOTION PASSED, UNANIMOUSLY.

Randy Moore made a motion to go into executive session at 8:03p.m to discuss a personnel issue regarding employee interviews as allowed by 1 V.S.A. Section 313 (a)(1). The motion included Danielle Kingsbury and H. Paul Berlejung to attend the session.

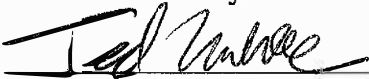
MOTION PASSED, UNANIMOUSLY.

The Selectboard came out of executive session at 8:42 p.m.

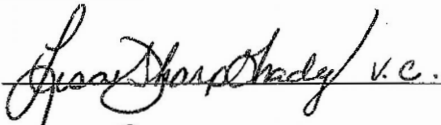
Randy Moore made a motion to hire Paul Berlejung as the Zoning Administrator at an average of 10 hours per week pending reference checks are acceptable.

MOTION PASSED, UNANIMOUSLY.

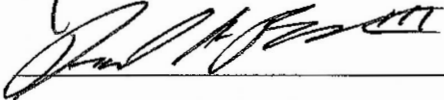
The Selectboard adjourned at 8:43 p.m.



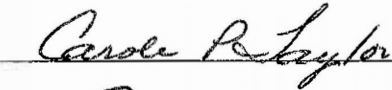
Thomas E. Unkles, Chair



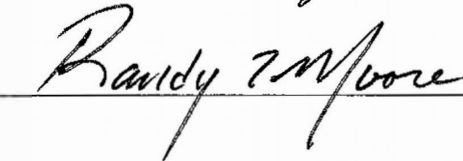
Lisa D. Sharp Grady, Vice Chair



Daniel A. Perry III



Carole P. Taylor



Randy L. Moore