

# Bradford Water & Sewer Commission Minutes

May 8, 2018 at 6pm

Bradford Academy Building

Commissioners: Lunnie Lang, Daniel A. Perry III, Robert Lefebvre  
Operators: Jonathan Thornton, Chief Water & Sewer Operator  
Recording Clerk: Jesse Meyer  
Others: n/a  
Absent: Leonard Dobbins

Meeting called to order by Robert Lefebvre at 6:08pm

## **Visitors & Public Comment:**

No public comment.

## **Minutes:**

A motion was made by Lunnie Lang to approve the meeting minutes from April 10, 2018.

MOTION PASSED, UNANIMOUSLY. (3-0)

## **Chief Operators Report:**

A copy of the Operators Report was provided to the Commissioners at the meeting. The specifics discussed were the new water line for the assisted living facility on Plateau Acres, as well as seasonal water service being activated.

A motion was made by Lunnie Lang to approve the Chief Operators report for April 2018 as submitted.

MOTION PASSED, UNANIMOUSLY. (3-0)

**Water & Sewer Orders:**

Orders were provided for the Commissioners to review at the meeting.

Lunnie Lang made a motion to approve the orders.

MOTION PASSED, UNANIMOUSLY. (3-0)

**ELI Assisted Living Project – Update**

As discussed in the Operators Report, Jon has been working with the engineer and contractor for ELI on Plateau Acres getting the new water line installed. The original location for trapping the existing main had to be changed. The main is only a 4” AC pipe at that location. The new plan is to tap the larger line near the hydrant on the upper level.

**Creamery Rd. Repair – Update:**

The main break on Creamery Rd has been repaired and is now back in service. While the repair was being made it was discovered that there is a broken part on the bridge that will also need to be repaired.

**WWTF Facility Inspection Report:**

We received and “Excellent” Inspection rating for the WWTF performed in March.

**Miscellaneous Items:**

A decision was made by the Commission to inactivate the cemetery’s water account. Because the cemetery only uses a small amount of water for a couple of months they will no longer be charged.

**Executive Session:**

The Commission determined that a personnel issue needs be discussed in executive session because the premature public knowledge would place both the Town and the employee at substantial disadvantage.

MOTION PASSED, UNANIMOUSLY. (3-0)

A motion was made to go into executive session at 6:32 p.m. to discuss a personnel issue as allowed by 1 V.S.A. Section 313 (a)(1).

MOTION PASSED, UNANIMOUSLY. (3-0)

The Commission came out of executive session at 7:03 p.m.

Lunnie Lang made a motion to have Dan Perry III be the Administrative Contact that will sign the Water Monthly Operations report. 3-0 vote passing the motion.

Robert Lefebvre adjourned the meeting @7:05pm.

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