

# DRAFT MINUTES

## Bradford Water & Sewer Commission Minutes

June 12, 2018 at 6pm

Bradford Academy Building

Commissioners: Leonard Dobbins, Lunnie Lang, Daniel A. Perry III  
Operators: Jonathan Thornton, Chief Water & Sewer Operator  
Recording Clerk: Jesse Meyer  
Others: Sandra Cassidy  
Absent: Robert Lefebvre

Meeting called to order by Leonard Dobbins at 5:54pm

A motion was made by Daniel A. Perry III to move the Agenda item regarding High St. to the top of the agenda.

MOTION PASSED, UNANIMOUSLY. (3-0)

### **High Street Water/Sewer Issue:**

Sandra Cassidy came to the meeting to ask the Commission about replacing the water and sewer lines that connects onto their house from 232 High St. One of Sandra's concerns being that if they decide to sell their house, it's not a good selling point that the neighbors sewer connects to their line. The other issue being that the sewer line is decaying, and sewage is leaking under Cassidy's driveway.

Lunnie Lang made a motion to approve the replacement of the water/sewer pipe giving the Cassidy's and the owners of 232 High St. their own water/sewer lines.

MOTION PASSED, UNANIMOUSLY. (3-0)

### **Public Comment:**

No public comment.

### **Old Business:**

Larry Drew has officially resigned from his position as Water/Sewer Commissioner. It is with regret and sincere thank you that the Commission thanks Larry for his service and dedication. A replacement for Larry will be discussed at the next meeting.

### **Chief Operators Report:**

A copy of the Operators Report was provided to the Commissioners at the meeting. The specifics discussed Creamery Bridge, Plateau Acres and Pump House field mowing.

- Creamery Road Bridge is going to be closed for quite some time because of issues unrelated to the issue with the part needed for the bridge.
- The work on Plateau Acres is going smoothly as of today (6/12) the pipe is being run to the building.
- Pump house Field mowing was also discussed, and it was decided that it needs to be brush hogged at least two times a year.

Lunnie Lang made a motion to approve the Chief Operators report

MOTION PASSED, UNANIMOUSLY. (3-0)

### **New Business:**

- February 2016 billing issue: When the billing cycle changed in 2016 the base and bond from February was not included in the billing. Daniel A. Perry III made a motion that the commission would not go back and charge for the error, it's been to long and there was money enough in the budget to cover that cost.

MOTION PASSED, UNANIMOUSLY. (3-0)

- Re-connection service fees: Billing went smoothly this quarter, there were a few customers who received bills for reconnection fees that are not yet ready to reconnect, customers were all fine once it was explained that they could disregard the invoice. This did pose the question of reconnection fees and is \$581.00 a fair fee? It was decided by the commission that any customer who has water shut off should still be charged base and bond.

Daniel A. Perry III made a motion to approve the charge of base and bond to everyone.

MOTION PASSED, UNANIMOUSLY. (3-0)

**Minutes:**

A motion was made by Daniel A. Perry III to approve the meeting minutes from May 8, 2018.

MOTION PASSED, UNANIMOUSLY. (3-0)

**Water & Sewer Orders:**

Orders were provided for the Commissioners to review at the meeting.

Daniel A. Perry III made a motion to approve the orders.

MOTION PASSED, UNANIMOUSLY. (3-0)

**Executive Session:**

The Commission determined that a personnel issue needs be discussed in executive session because the premature public knowledge would place both the Town and the employee at substantial disadvantage.

MOTION PASSED, UNANIMOUSLY. (3-0)

A motion was made to go into executive session at 6:43 p.m. to discuss a personnel issue as allowed by 1 V.S.A. Section 313 (a)(1).

MOTION PASSED, UNANIMOUSLY. (3-0)

The Commission came out of executive session at 6.55 p.m.

Lunnie Lang made a motion to offer Jesse Meyer the Water & Sewer Commission office position at the rate of pay Jesse is now receiving for her other town duties. The position will consist of approximately 10 hours per week with a 6-month probationary period.

Motion passed, unanimously. (3-0)

Leonard Dobbins adjourned the meeting @7:01pm.

Leonard Dobbins, Chair

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Robert Lefebvre, Vice Chair

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Lunnie Lang,

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Daniel A. Perry III,

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