

SELECTBOARD- TOWN OF BRADFORD  
REGULAR MEETING- ZOOM WEB CONFERENCING  
Meeting Minutes  
June 11, 2020  
6:30 p.m. at the Bradford Academy

In Attendance:

**Board Members Present:** Thomas E. Unkles (via web), Carole P. Taylor (via web), Ryan Lockwood (via web), Daniel A. Perry III (via web),

**Board Members Absent:** Randy L. Moore

**Administrative Assistant:** Danielle Kingsbury (via web)

**Others Present:** Tim Cramer, Marcey Carver, Bob Wing, Ryan Terrill, Alex Nuti-de Biasi (all via web)

Ted Unkles, Chair, called the meeting to order at 6:30 p.m. and read the following statement:

As Chair of the Bradford Selectboard, I find that, due to the State of Emergency declared by Governor Scott as a result of the COVID-19 pandemic and pursuant to Addendum 6 to Executive Order 01-20 and Act 92, this public body is authorized to meet electronically.

In accordance with Act 92, there is no physical location to observe and listen contemporaneously to this meeting. However, in accordance with the temporary amendments to the Open Meeting Law, I confirm that we are:

- a) Providing public access to the meeting by both telephone and video. We are using Zoom for this remote meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform and the public has access to contemporaneously listen and, if desired, participate in this meeting by web, videoing, or phone.
- b) Providing public notice of instructions for accessing the meeting. We previously gave notice to the public of the necessary information for accessing this meeting, including how to access the meeting using telephone or video in our posted meeting agenda.
- c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access. If anybody has a problem, please email [administrator@bradford-vt.us](mailto:administrator@bradford-vt.us); and
- d) Continuing the meeting if necessary. In the event the public is unable to access this meeting, it will be continued to a time and place certain.

Please note that all votes taken during this meeting that are not unanimous will be done by roll call vote, in accordance with the law.

Let's start the meeting by taking a roll call attendance of all members participating in the meeting.

Dan Perry

Carole Taylor

Ryan Lockwood

Randy Moore

Ted Unkles

**Additions & Changes to the Agenda:**

None.

**Public Comment:**

Marcey Carver asked the Selectboard if the zoning administrator could temporarily move to the recreation director's office.

The Selectboard was fine with the zoning administrator temporarily using the space.

Marcey Carver brought up charging a fee for the sign ordinance which would require hearings to change the ordinance.

Marcey Carver made the Selectboard aware that Bradford Motel had a zoning violation and would be sent a letter and that the Planning Commission will be holding regular meetings and hearings via zoom and wanted to make sure the Selectboard was okay with meeting via teleconference.

The Selectboard had no issues with the Planning Commission holding meetings and hearings via Zoom.

Marcey Carver requested that the Selectboard require masks be worn to enter the BA building.

Ryan Lockwood made the Selectboard aware that Cindy Blakeslee would like to see more details in the agenda.

**Paving Bids:**

Danielle Kingsbury opened the sealed bids and the bid results were as follows:

Pike Industries:           Paving \$59.34 per ton  
                                  Reclaiming \$1.10 per square yard

Hutchins:                 Paving \$65.85 per ton  
                                  Reclaiming \$1.44 per square yard

Blaktop:                  Paving \$61.40 per ton  
                                  Reclaiming \$1.91 per square yard

Ryan Lockwood made a motion for the Road Foreman and Road Commissioners to review the bids in detail and award the bids to who they best see fit for the paving project.

MOTION PASSED, UNANIMOUSLY.

**Bradford Resilience:**

Ryan Lockwood made a motion to approve the Bradford Resilience bylaws.

MOTION PASSED, UNANIMOUSLY.

Dan Perry made a motion to appoint Carole Taylor as an alternate to the Bradford Resilience committee.

MOTION PASSED, 3 VOTES IN THE AFFIRMATIVE, 1 VOTE (CAROLE TAYLOR) RECUSED HERSELF.

**Purchase Orders:**

Carole Taylor made a motion to approve repairs to the sprinkler system in the amount of \$280.00, the annual fire system test in the amount of \$935 and for Fornwalt excavation to begin excavation on the gym wall where the leak is continuing.

**Bradford Fire Department:**

The Selectboard discussed the pros and cons of the Bradford Fire Department filling residents pools and decided at this time to keep the current policy that is in place and not allow the Fire Department to use town equipment to fill pools.

**Use of BA Equipment:**

Ted Unkles was approached by a resident about using the towns tables for a personal event and asked the rest of the Selectboard about how they felt about allowing residents to take items from the Bradford Academy for personal use.

The Selectboard does not want any town property to leave the BA building as property gets lost or damaged.

**Minutes:**

Ryan Lockwood made a motion to approve the minutes of May 28, 2020.

MOTION PASSED, UNANIMOUSLY.

**Orders:**

Carole Taylor made a motion to approve the orders dated June 12, 2020 in the amount of \$70,121.74.

MOTION PASSED, UNANIMOUSLY.

**Other Business:**

Dan Perry made a motion to request a change in the ash borer grant application for the Department of Forest and Parks that the Town did not train volunteers to identify ash trees but instead used two Bradford residents who were already experienced with identifying ash trees.

MOTION PASSED, UNANIMOUSLY.

Ryan Lockwood made a motion approving the Planning Commission to hold remote hearings and meetings via Zoom.

MOTION PASSED, UNANIMOUSLY.

**Personnel- Executive Session:**

Ryan Lockwood made a motion that the Selectboard has determined that a personnel issue needs be discussed in executive session because the premature public knowledge would place both the Town and the employee at substantial disadvantage.

MOTION PASSED, UNANIMOUSLY.

Ryan Lockwood made a motion to go into executive session at 7:14 p.m. to discuss a personnel issue as allowed by 1 V.S.A. Section 313 (a)(1) and invited Danielle Kingsbury to attend the session.

MOTION PASSED, UNANIMOUSLY.

The Selectboard came out of executive session at 7:28 p.m.

Ryan Lockwood made a motion to let community groups use the conference room on a case by case basis provided they receive Selectboard approval and follow all State guidelines.

MOTION PASSED, UNANIMOUSLY.

Dan Perry made a motion to approve Jesse Meyer to extend her vacation leave for one month.  
MOTION PASSED, UNANIMOUSLY.

The Selectboard adjourned at 7:30 p.m.

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Thomas E. Unkles, Chair

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Ryan Lockwood, Vice Chair

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Randy L. Moore

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Daniel A. Perry III

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Carole P. Taylor