

DRAFT Minutes
Bradford P&R Commission Zoom Meeting
December 8, 2020 - 7:30pm

Members Present: Skip Barrett, Jared Pendak, Karen Danforth, Jean Carlan

Members Absent:

Meeting called to order at 7:35 pm

Minutes from 11/24/20 – Approved 4-0 with corrections

Finances – none received this month (Gazebo work invoice to be sent by Mark soon)

<u>Payable to</u>	<u>Amount</u>	<u>For</u>	<u>Status</u>
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Public Comment (none at this time)

Motions approved

**Motion made to authorize Skip to approve Mark’s invoice for gazebo work when it comes in so we can get it to town by end of year. Motion approved 4-0.

Projects

Skating Rink:

- Rink is in place and filled. Next step is for Jean to seek volunteers via FB for weekly maintenance and keep the master schedule. We need to find (or create) a checklist for volunteers. COVID guidelines might restrict our ability to share skates (most people bring their own anyway). Judy Slack expressed interest in building a ramp for the rink with students (she’ll reach out if she wants to investigate this further).

Friends of Bradford Quest:

- Quest has been launched and Jean will boost info via BES newsletter.

Harmony Park Instruments:

- New England Rec Group doesn’t think we need a licensed installer for this and recommends getting three bids. Randolph Lions’ Club project lead offered to come take a look at what we have and assess (they just installed a Harmony Park Instrument last year). Could we pull together volunteers from the community and Riverbend? Jared will work with Randolph project lead to see what this would entail.

BPRC Director Search:

- Launch search in January (use social media, 1 Journal Opinion ad, listserv).
- We need to review the job description before we begin interviews.

Parks

- Elizabeth Park – All Access was supposed to have the doors reprogrammed week of 11/30. Jared will follow up again.
- Denny - Christmas tree appeared in the gazebo this last week (was not placed by BPRC)
- Boch – dead tree, town is having it taken done
- Memorial Field & Bugbee Landing -

Other Business

- Jared to check with town to be sure our draft budget was reviewed and is being approved.

Next Meeting – Tuesday, December 22th, 7:30pm

Adjourned at 8:30pm

Minutes respectfully submitted by Karen Danforth, Secretary

Action Items

- **Skip** - Look for Director job description
- **Karen** – Send approved minutes from 11/24 and draft minutes from 12/8 to BPRC members and town
- **Jared** – Continue to work with AAIT on EP door
- **Jean** – Add approved minutes to website (and agenda for 12/8 when ready); post on FB seeking volunteers for skating rink maintenance; continue to boost Quest info

Parking Lot Items (to revisit at a later date)

- Swim lesson options
- Regular maintenance schedule for things like picnic tables, wood treating at Elizabeth Park
- Letterboxing at the parks
- Pickleball at the parks